

**City of Rome
Driveway Permit Request
2024**

\$5.00 PERMIT FEE

Date: _____

I, the undersigned, hereby ask permission to construct or alter a driveway on my property at:

Street
Address: _____

Property Owners
Name: _____ Phone: _____

Mailing
Address: _____ City: _____ State: _____ Zip
Code: _____

Paving
Company Name: _____ Phone: _____

Mailing
Address: _____ City: _____ State: _____ Zip
Code: _____

Curb Cut? YES NO (Width _____ Feet) (Include a sketch with dimensions)

Install New Driveway? YES NO (Width _____ Feet)

Remove and Replace Existing Driveway? YES NO (Width _____ Feet)

Overlay Existing Driveway? YES NO (Width _____ Feet)

Modify or Change Driveway? YES NO (Include a sketch with dimensions)

PRIOR TO CONSTRUCTION, **DIG SAFE NEW YORK** MUST BE CONTACTED AT 1-800-272-4480
OR AT WWW.digsafelynewyork.com

PERMIT REQUIREMENTS:

- If existing sidewalk replacement is required, all work must comply with the City of Rome Sidewalk Specifications. (Ask about the City of Rome Sidewalk Improvement Program)
- **Entire driveway in City of Rome Right of Way** must be a minimum of 2 ½" (two and one-half inches) Type 3 binder and 1" (one inch) of Type 7 top.
- All curb cuts will be coordinated with the City of Rome Public Works Department. Curb cuts will only be made with a method approved by the City of Rome Public Works Department. All curb cuts must produce a smooth finish, or the curb may be removed and replaced using City of Rome specifications.
- **PLEASE ATTACH A SKETCH WITH ALL NECESSARY DIMENSIONS OF THE PROPOSED AREA. (Include driveway, property lines, house, garage, sidewalks and any other pertinent information)**

Office use only

Property Frontage: _____ Feet (Green space allowance 25%)

Maximum driveway width allowed, without a variance: _____ Feet