Jeffrey M. Lanigan
Mayor

John A. Nash
Common Council President

Brian Adams
City Treasurer

BOARD OF ESTIMATE AND CONTRACT
CITY HALL • ROME, NEW YORK 13440-5815

Gerard F. Feeney
Corporation Counsel

Joseph Guiliano
Commissioner of Public Works

Eric Seelig
City Clerk

TO STREAM MEETINGS OF THE BOARD OF ESTIMATE AND CONTRACT LIVE,
PLEASE VISIT WWW.YOUTUBE.COM/@ROMENEWYORK_OFFICIAL/STREAMS.

BOARD OF ESTIMATE AND CONTRACT MEETING **JULY 9, 2026**
REGULAR SESSION **3:00 P.M.**

1. **CALL THE ROLL OF MEMBERS BY THE CLERK**

2. **READING OF MINUTES OF PRECEDING SESSION**
   (Motion in order that the reading of the minutes of the preceding session be dispensed with and that they be approved.)

3. **COMMUNICATIONS**

4. **PUBLIC SPEAKERS**

5. **REPORT OF DEPARTMENT HEADS**

6. **RESOLUTIONS**

   RES. NO. 142 AUTHORIZING THE CREATION OF ONE (1) POSITION OF PLANNING ASSISTANT (AG8020). **Adams**

   RES. NO. 143 AUTHORIZING BLANKET LEGISLATION TO ENTER INTO AGREEMENTS FOR PLANNING BOARD PROFESSIONAL SERVICES TO BE PAID FOR THROUGH APPLICANT FEES FOR 2026. **Andrews**

   RES. NO. 144 AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AN AGREEMENT WITH COLLIERS ENGINEERING & DESIGN, ARCHITECTURE, LANDSCAPE ARCHITECTURE, SURVEYING, CT P.C. ($15,000.00). **Andrews**

   RES. NO. 145 AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AN AGREEMENT WITH COREY COLMEY AND CHRIS ARTHUR DUO ($750.00). **Lovett**

   RES. NO. 146 AUTHORIZING AN AMENDMENT TO AGREEMENT WITH THE NEW YORK STATE UNIFIED COURT SYSTEM RELATIVE TO CLEANING SERVICES AT THE ROME CITY COURT FACILITY. **Guiliano**

   RES. NO. 147 AUTHORIZING THE CREATION OF FOURTEEN (14) POSITIONS OF SEASON TEMPS (P/T) (AG7020). **Adams**

7. **TABLED RESOLUTIONS**

8. **ADJOURNMENT**

BOARD OF ESTIMATE AND CONTRACT JULY 9, 2026

RESOLUTION NO. 142

AUTHORIZING THE CREATION OF ONE (1) POSITION OF PLANNING ASSISTANT (AG8020).

By _____:

WHEREAS, it is the recommendation of Brian Adams, Treasurer for the City of Rome, that one (1) position of Planning Assistant (AG8020) be created within the Dept. of Community and Economic Development, effective July 9, 2026; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, one (1) position of Planning Assistant (AG8020) be created within the Dept. of Community and Economic Development, effective July 9, 2026; and

BE IT FURTHER RESOLVED, that the City Treasurer is authorized to amend the 20260 budget to reflect same.

Seconded by _____.

AYES & NAYS: Mayor Lanigan ____ Nash ____ Feeney ____
Guiliano ____ Adams ____

ADOPTED____ DEFEATED____

BOARD OF ESTIMATE AND CONTRACT JULY 9, 2026

RESOLUTION NO. 143

AUTHORIZING BLANKET LEGISLATION TO ENTER INTO AGREEMENTS FOR PLANNING BOARD PROFESSIONAL SERVICES TO BE PAID FOR THROUGH APPLICANT FEES FOR 2026.

By _____:

WHEREAS, Matthew J. Andrews, Deputy Director of the Department of Community and Economic Development has requested blanket authorization to enter into agreements for planning board professional services when authorized and/or required by the City code, to be paid for through applicant fees for 2026; now, therefore

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York that the Mayor be and is hereby authorized to enter into agreements for planning board professional services when authorized and/or required by the City code, to be paid for through applicant fees for 2026.

Seconded by _____.

AYES & NAYS: Mayor Lanigan ____ Nash ____ Feeney ____
Guiliano ____ Adams ____

ADOPTED____ DEFEATED____

BOARD OF ESTIMATE AND CONTRACT JULY 9, 2026

RESOLUTION NO. 144

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AN AGREEMENT WITH COLLIERS ENGINEERING & DESIGN, ARCHITECTURE, LANDSCAPE ARCHITECTURE, SURVEYING, CT P.C. ($15,000.00).

By _____:

WHEREAS, Matthew Andrews, Deputy Director of the Community and Economic Development for the City of Rome, New York, has recommended that the City of Rome, New York enter into an agreement with Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C. for planning board technical review assistance, for an amount not to exceed $15,000.00; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, that the Mayor of the City of Rome is hereby authorized to enter into an agreement with Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C. for planning board technical review assistance, for an amount not to exceed $15,000.00, pursuant to the attached proposal which is made part of this Resolution.

Seconded by _____.

AYES & NAYS: Mayor Lanigan ____ Nash ____ Feeney ____
Guiliano ____ Adams ____

ADOPTED____ DEFEATED____

18 Corporate Woods Boulevard 4th Floor
Albany, New York 12211
Main: 877 627 3772

Colliers
Engineering
& Design

June 15, 2026

Garret S. Wyckoff, Planner
City of Rome
Department of Community & Economic Development
198 N. Washington Street
Rome, NY 13440

Proposal for Professional Services
Telecommunications Facility Review
6507 Lowell Road (State Route 26)

Dear Garret,

Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C. is pleased to submit this proposal to provide technical assistance to the City of Rome Planning Board. Based on our conversations and our review of the Request for Proposal (RFP), CED offers the following scope of services and not to exceed fee.

This proposal is divided into four sections as follows:

Section I – Scope of Services
Section II – Schedule
Section III – Experience
Section IV – Rate Schedule

Section I – Scope of Services

Based on the RFP provided by the City of Rome, we propose to complete the following:

Telecommunications Facility Review

- CED will review the application materials for the proposed telecommunications facility, submitted to the City of Rome, for technical accuracy and consistency with the Rome City Code, the New York State Environmental Quality Review Act (SEQRA), NYSDEC Program Policy DEP-00-2 ("Assessing and Mitigating Visual Impacts"), the Federal Telecommunications Act of 1996 and other applicable standards/regulations.

- CED will provide a memo to the City of Rome summarizing technical and consistency comments on the application materials submitted to the City. CED will conduct up to two (2) additional technical and consistency reviews on application materials submitted to the City of Rome submitted by the Applicant in response to CED's initial comment memo.

- CED will complete Part II of the Full Environmental Assessment Form (EAF) on behalf of the City of Rome.

- A representative from CED will attend up to two (2) Planning Board meetings.

CED will invoice the City of Rome for time and materials associated with completion of the tasks identified above. If CED is requested to complete any additional work efforts, not noted above, they will provide the City of Rome with an estimated cost for completion of each task. Work will not commence until additional fee is approved by the City of Rome.

The estimated fee for the above referenced services is not to exceed **$15,000 and will be billed on a hourly, not to exceed basis**.

Delivery, mileage, printing and reproduction, overnight mail service and postage costs are not included in the not to exceed fee and will be added to each monthly invoice. **Payment terms are NET30 of receipt of invoice.**

Exclusions and Understandings

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement.

- Services not specifically outlined in Section I;

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary, Colliers Engineering & Design may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra services.

Section II – Schedule

CED will complete the first round of review within 12 days of notice to proceed. The review will be completed prior to the Planning Board meeting to be held on July 14th, 2026. It is our understanding that CED will attend the Planning Board meeting on that date and make a presentation of the findings of the review.

Section III – Experience

1) City of Rome Radar Tower Review
2) Town of East Greenbush Mixed Use Development Review
3) Town of Rosendale Solar Project Review
4) Orange County Emergency Services Communications Towers
5) Telecommunications Installations on PSE&G Towers in Various Locations in NJ

Colliers
Engineering & Design

Section IV – Rate Schedule

Technical Staff Rates 2026	
Staff	**Hourly Rates**
Eric Redding, PE, LEED AP	330.00
Deanna Corio, PE, CME	230.00

Reimbursable Expenses	
General Expenses	Cost + 20%
Travel (Hotel, Airfare, Meals)	Cost + 20%
Sub-Consultants/Sub-Contractors	Cost + 20%
Plotting	4.70 / Each
Computer Mylars / Color Plots	100.00 / Each
Photocopies	0.20 / Each
Color Photocopies	2.20 / Each
Document Binding	4.50 / Each
Portable Media	100.00 / Each
Exhibit Lamination (24" x 36" or larger)	95.00 / Each
Primary Plan Set Submission Digital Signature	325.00 / Set
Additional Plan Set Submission Digital Signature	100.00 / Set
Mileage Reimbursement*	0.70 / Mile
Field Vehicle	0.70 / Mile

*Mileage reimbursement subject to change based upon IRS standard mileage rate.

Master Schedule

Rates are effective through December 31, 2026

We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Sincerely,

Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C.

Kimberly Baptiste, AICP
Discipline Leader

Eric Redding, PE, LEED AP
Geographic Discipline Leader

BOARD OF ESTIMATE AND CONTRACT JULY 9, 2026

RESOLUTION NO. 145

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AN AGREEMENT WITH COREY COLMEY AND CHRIS ARTHUR DUO ($750.00).

By _____:

WHEREAS, Brandon Lovett, Director of Parks and Recreation for the City of Rome, has recommended that the City of Rome, New York, enter into an agreement with Corey Colmey and Chris Arthur Duo to perform a one-night concert at the Rome City Hall Griffo Green from 6:00p.m. to 8:00p.m. on July 29, 2026, at a total amount not to exceed $750.00; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, that the Mayor of the City of Rome is hereby authorized to enter into an agreement with Corey Colmey and Chris Arthur Duo to perform a one-night concert at the Rome City Hall Griffo Green from 6:00p.m. to 8:00p.m. on July 29, 2026, at a total amount not to exceed $750.00.

Seconded by _____.

AYES & NAYS: Mayor Lanigan ____ Nash ____ Feeney ____
Guiliano ____ Adams ____

ADOPTED____ DEFEATED____

BOARD OF ESTIMATE AND CONTRACT JULY 9, 2026

RESOLUTION NO. 146

AUTHORIZING AN AMENDMENT TO AGREEMENT WITH THE NEW YORK STATE UNIFIED COURT SYSTEM RELATIVE TO CLEANING SERVICES AT THE ROME CITY COURT FACILITY.

By _____:

WHEREAS, the Board of Estimate and Contract of the City of Rome, pursuant to Resolution No. 164 adopted August 10, 2023, authorized the Mayor to enter into an agreement with the New York State Unified Court System, whereby the City will be the recipient of funding relative to cleaning services and minor repairs provided at the Rome City Court facility for a term effective from April 1, 2023 until March 31, 2028; and

WHEREAS, it has been recommended by Joseph Guiliano, Commissioner of the Department of Public Works that an amendment be made to the above-referenced Resolution to accept the 2026-2027 terms provided by New York State, pursuant to the attached agreement, which is made part of this Resolution; now, therefore,

BE IT RESOLVED, that Resolution No. 164, adopted on August 10, 2023 by the Board of Estimate and Contract of the City of Rome, be and is hereby amended to accept the 2026-2027 terms set forth in the attached agreement, which is made part of this Resolution.

Seconded by _____.

AYES & NAYS: Mayor Lanigan ____ Nash ____ Feeney ____
Guiliano ____ Adams ____

ADOPTED____ DEFEATED____

New York State
Unified Court System
5th Judicial District

HON. JOSEPH A. ZAYAS
Chief Administrative Judge

HON. NORMAN ST. GEORGE
First Deputy Chief Administrative Judge

HON. JAMES P. MURPHY
Deputy Chief Administrative Judge Courts Outside of NYC

HON. DEBORAH H. KARALUNAS
Fifth Judicial District Administrative Judge

DONALD C. DOERR, ESQ.
District Executive

JOELLE M. DOUGHERTY
Deputy District Executive

June 18, 2026

Hon. Jeffrey Lanigan, Mayor
City of Rome
198 North Washington Street
Rome, NY 13440

RE: Agreement between UCS and the City of Rome for Court Cleaning and Minor Repairs (Contract No. C300531) Annual Renewal Letter and Budget (Appendix B) for SFY 2026-2027

Dear Mayor Lanigan,

Please be advised that pursuant to Section I of the existing contract between the Unified Court System and the City of Rome, we are hereby establishing a renewal period in the five-year term of this agreement. Said renewal period shall commence on April 1, 2026, and shall terminate on March 31, 2027. During this 2026-2027 renewal period, all terms and conditions of the above referenced Agreement shall continue to apply, except as specified below.

The proposed budget for services to be rendered pursuant to this contract in the 2026-2027 period shall be $90,560. Pursuant to the provisions of Chapter 686 of the Laws of 1996, as amended to date, the maximum compensation for the 2026-2027 period shall be 100% of that amount. The attached revised Appendix B, detailing the proposed budget for the renewal period, shall be incorporated into the Agreement and shall replace all prior Appendix B's. The signatures below shall confirm acceptance of this renewal by the City of Rome and by the UCS.

600 S. STATE STREET, 3RD FLOOR SYRACUSE, NEW YORK 13202
PHONE (315) 671-2111 • FAX (315) 671-1175

Accordingly, the original of this letter should be signed by an authorized representative of the City of Rome, and the corresponding acknowledgment page should be notarized. Two sets of the signed original letter together with the related documents should be returned to this office.

Thank you.

Sincerely,

Donald C. Doerr, Esq.
District Executive

Accepted for: City of Rome

Jeffrey Lanigan
Mayor

Dated:

Accepted for: Unified Court System

Maureen McAlary
Director, Division of Financial Management

Dated:

Attachments

ACKNOWLEDGMENT

STATE OF NEW YORK)
) SS:
COUNTY OF ONEIDA)

On the _____ day of _____, 2026, personally came Jeffrey Lanigan, to me known, who, being by me duly sworn, did depose and say that he/she resides in _____, that he/she is the Mayor of the City of Rome, the municipality described in and which executed the above instrument; and that he/she is authorized to execute the above instrument on behalf of said municipality.

_____

NOTARY PUBLIC

Unified Court System
Court Cleaning and Minor Repairs Proposed Budget Form
(Appendix B to a contract between a local government entity and the NYS Unified Court System pursuant to Chapter 686, Laws of 1996)

State Fiscal Year: April 1, 2026 - March 31, 2027 (Budget)

Name of County or City: Rome City

List Court Buildings:

Name and Address of Each Court Building (Including County Clerk Space)	Owned or Leased	Total Building Net Usable Square Feet	Court Spaces to be Cleaned and Repaired Pursuant to this Budget Court Related Net Usable Sq. Ft.	Aid Eligible Percentage
Rome Justice Building	Owned	42,348	19,030	45%
Combined		42,348	19,030	45%

Note: Divide Court SF by Total SF for percent

Anticipated Changes in Location or Space Utilization:

Name and Address of Affected Building(s)	Nature of Changes	Target Date
N/A		

1 Cleaning Costs:

1(a) Service Contracts

Budget Line #	Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	Budget Request
1	All Seasons	Floor Mat Cleaning	Justice	$5,000	100%	$5,000
2						
3						
4						
5						
6						
					1(a) Subtotal:	$5,000

1(b) Local Payroll

	No. of Positions	Building	Annual Wages	Fringe Benefits	Total Personal Service Costs	Aid Eligible Percentage	Budget Request
7	1	Justice (Laborer)	$25,000	$19,000	$44,000	45%	$19,800
8							
9							
10							
11							
12							
						1(b) Subtotal:	$19,800

1(c) Supplies and Equipment

	Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
13	LCS Janitorial Svc & Supply	Justice		$4,000	100%	$4,000
14						
15						
16						
17						
18						
					1(c) Subtotal:	$4,000

1(d) - Total Cleaning Costs (1a+1b+1c): $28,800

2 Trash Removal and Disposal

2(a) Trash Removal

	Contractor or Agency	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
19	Bliss Environmental Svcs	Justice		$5,000	100%	$5,000
20						
21						
22						
23						
					2(a) Total:	$5,000

2(b) Trash Disposal

	Contractor or Agency	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
24	City of Rome	Justice		$700	100%	$700
25						
26						
27						
28						
					2(b) Total:	$700

2(c) - Total Trash Removal & Disposal (2a+2b): 2(c) $5,700

3 HVAC Cleaning Costs

3(a) Duct Work Cleaning and Filter Changing By Service Contract

	Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	Budget Request
29						
30						
31						
32						
33						
34						
					3(a) Subtotal:	$0

3(b) Duct Work Cleaning and Filter Changing by Local Payroll

	No. of Positions	Building	Annual Wages	Fringe Benefits	Total Personal Service Costs	Aid Eligible Percentage	Budget Request
35							
36							
37							
38							
39							
40							
						3(b) Subtotal:	$0

3(c) Filter Changing - Filters Only

	Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
41						
42						
43						
44						
45						
46						
					3(c) Subtotal:	$0

3(d) Total HVAC Ductwork Cleaning & Filter Changing Costs (3a+3b+3c): 3(d) $0

4 GRAND TOTAL - ALL "CLEANING COSTS": Grand Total Boxes 1d + 2c + 3d: 4 $34,500

5 **Proposed "Tenant" Work** Use the following codes:

a - Flooring and Carpeting
b - Painting
c - Interior Ceilings
d - Bathrooms
e - Fixtures
f - Minor Renovation
g - Other (Identify)

Work to be Performed:

	Code	Describe Work	Building	Wages	Fringe	Supplies	Total Costs	Aid Eligible Percentage	Budget Request
47	ABF	Paint & Carpet Program					$20,000	100%	$20,000
48									
49									
50									
51									
52									
53									
54									
55									
56									
57									
								Total (5):	$20,000

6 **TOTAL - 100% REIMBURSIBLE EXPENSES:**
(Cleaning Costs & Tenant Work)

Total (4+5) 6: $54,500

7 Building and Property Maintenance:

7(a) Service Contracts

Use Codes A-G:

a - Pest Control
b - Elevators
c - HVAC
d - Telephone Wiring
e - Security & Alarm Systems
f - Property Maintenance
g - Other (Identify)

	Code	Contractor	Type Work Performed	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	Budget Request
58	C	Starr Mechanical	HVAC Maint/Repair	Justice	$14,000	45%	$6,300
59	B	Elevattitt Inc	Elevator Maint/Repair	Justice	$3,000	45%	$1,350
60	G	REM Fire Systems	Fire Extinguisher Svc	Justice	$500	45%	$225
61	E	REM Fire Systems	Alarm Monitoring	Justice	$500	45%	$225
62	E	REM Fire Systems	Alarm System Inspection	Justice	$2,000	45%	$900
63	F	Mills Electrical Supply	Light Replacement	Justice	$700	45%	$315
64	F	First Presbyterian	Snow Plowing/Parking	Justice	$16,000	45%	$7,200
65							
66							
67							
68							
						7(a) Subtotal:	$16,515

7(b) Local Payroll

	No. of Positions	Building	Annual Wages	Fringes	Total Costs	Aid Eligible Percentage	Budget Request
69	1	Justice (Maintenance Worker)	$55,000	$26,500	$81,500	45%	$36,675
70	1	Justice (Laborer)	$50,000	$31,500	$81,500	45%	$36,675
71	1	Justice (Laborer)	$49,500	$30,000	$79,500	45%	$35,775
72							
73							
74							
75							
76							
						7(b) Subtotal:	$109,125

7(c) Supplies and Equipment

	Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
77	Plantings/Mulch/Equipment	Justice	1	$1,000	45%	$450
78	Gasoline	Justice	1	$2,000	45%	$900
79						
80						
81						
					7(c) Subtotal:	$1,350

	7 (d) Total - Building and Property Maintenance Costs (7a+7b+7c)	7(d):	$126,990
8	Total - Building and Property Maintenance Costs:	8	$126,990
9	Total Cost Reimbursable @ 25% = (Box 8 x 25%)	9	$31,748

10	Total Proposed Direct Costs (Item 6 + Item 9):	10	$86,248
11	Overhead Costs (Item 10 x .05):	11	$4,312
12	Total Proposed Contract Amount (Item 10 + Item 11):	12	$90,560

13 Local Government Certification:

I hereby certify that the cost estimates contained herein were developed using the best available information and that the proposed budget amounts are just, true and correct to the best of my knowledge.

Name:	Joseph Guiliano	County or City:	City of Rome
Title:	Commissioner of Public Works	Address:	198 N Washington St
Signature:	Joseph Guiliano		Rome NY 13440
Date:	6/18/2026	Phone:	315-339-7627

ENDNOTES:

Use budget line numbers for reference and include remarks or explanations below.

Line No.	Explanation:
64	Doubled usual yearly price as we have not received bill for 25-26 yet, so will probably be putting 25-26 and 26-27 on the next req.
7	Angelo Renzi is at Justice Bldg 1/2 days, wage and fringe are 1/2 of total for each

BOARD OF ESTIMATE AND CONTRACT JULY 9, 2026

RESOLUTION NO. 147

AUTHORIZING THE CREATION OF FOURTEEN (14) POSITIONS OF SEASON TEMPS (P/T) (AG7020).

By _____:

WHEREAS, it is the recommendation of Brian Adams, Treasurer for the City of Rome, that fourteen (14) positions of Season Temps (P/T) (AG7020) be created, effective retroactively on June 29, 2026; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, that fourteen (14) positions of Season Temps (P/T) (AG7020) be created, effective retroactively on June 29, 2026; and

BE IT FURTHER RESOLVED, that the City Treasurer is authorized to amend the 2026 budget to reflect same.

Seconded by _____.

AYES & NAYS: Mayor Lanigan ____ Nash ____ Feeney ____
Guiliano ____ Adams ____

ADOPTED____ DEFEATED____