

Jeffrey M. Lanigan
Mayor

John A. Nash
Common Council
President

Brian Adams
City Treasurer



BOARD OF ESTIMATE AND CONTRACT
CITY HALL • ROME, NEW YORK 13440-5815

Gerard F. Feeney
Corporation Counsel

Joseph Guiliano
Commissioner of Public
Works

Eric Seelig
City Clerk

BOARD OF ESTIMATE AND CONTRACT MEETING
REGULAR SESSION

Proceedings submitted by Jillian Campbell, Deputy City Clerk

JULY 9, 2026
3:00 P.M.

PRESENT: Mayor Lanigan, Nash, Guiliano, Adams
EXCUSED: Feeney

READING OF MINUTES OF PRECEDING SESSION

Motion by Nash, seconded by Guiliano, that the reading of the minutes of the preceding session be dispensed with and that they be approved.

*** Let the record show that Feeney is now present.**

RESOLUTIONS

- | | |
|---------------------------------------|---|
| RES. NO. 142
Adopted | AUTHORIZING THE CREATION OF ONE (1) POSITION OF PLANNING ASSISTANT (AG8020). Adams |
| RES. NO. 143
Adopted | AUTHORIZING BLANKET LEGISLATION TO ENTER INTO AGREEMENTS FOR PLANNING BOARD PROFESSIONAL SERVICES TO BE PAID FOR THROUGH APPLICANT FEES FOR 2026. Andrews |
| RES. NO. 144
Adopted | AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AN AGREEMENT WITH COLLIERS ENGINEERING & DESIGN, ARCHITECTURE, LANDSCAPE ARCHITECTURE, SURVEYING, CT P.C. (\$15,000.00). Andrews |
| RES. NO. 145
Adopted | AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AN AGREEMENT WITH COREY COLMEY AND CHRIS ARTHUR DUO (\$750.00). Lovett |
| RES. NO. 146
Adopted | AUTHORIZING AN AMENDMENT TO AGREEMENT WITH THE NEW YORK STATE UNIFIED COURT SYSTEM RELATIVE TO CLEANING SERVICES AT THE ROME CITY COURT FACILITY. Guiliano |
| RES. NO. 147
Adopted | AUTHORIZING THE CREATION OF FOURTEEN (14) POSITIONS OF SEASON TEMPS (P/T) (AG7020). Adams |

Motion to adjourn by Nash, seconded by Feeney, and so ordered July 9, 2026.

RESOLUTION NO. 142

AUTHORIZING THE CREATION OF ONE (1) POSITION OF PLANNING ASSISTANT (AG8020).

By Adams:

WHEREAS, it is the recommendation of Brian Adams, Treasurer for the City of Rome, that one (1) position of Planning Assistant (AG8020) be created within the Dept. of Community and Economic Development, effective July 9, 2026; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, one (1) position of Planning Assistant (AG8020) be created within the Dept. of Community and Economic Development, effective July 9, 2026; and

BE IT FURTHER RESOLVED, that the City Treasurer is authorized to amend the 2026 budget to reflect same.

Seconded by Guiliano.

AYES: Mayor Lanigan, Nash, Feeney, Guiliano, Adams

NAYS: None

ADOPTED: July 9, 2026

RESOLUTION NO. 143

**AUTHORIZING BLANKET LEGISLATION TO ENTER INTO AGREEMENTS FOR PLANNING BOARD
PROFESSIONAL SERVICES TO BE PAID FOR THROUGH APPLICANT FEES FOR 2026.**

By Nash:

WHEREAS, Matthew J. Andrews, Deputy Director of the Department of Community and Economic Development has requested blanket authorization to enter into agreements for planning board professional services when authorized and/or required by the City code, to be paid for through applicant fees for 2026; now, therefore

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York that the Mayor be and is hereby authorized to enter into agreements for planning board professional services when authorized and/or required by the City code, to be paid for through applicant fees for 2026.

Seconded by Feeney.

AYES: Mayor Lanigan, Nash, Feeney, Guiliano, Adams

NAYS: None

ADOPTED: July 9, 2026

RESOLUTION NO. 144

**AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AN AGREEMENT WITH
COLLIERS ENGINEERING & DESIGN, ARCHITECTURE, LANDSCAPE ARCHITECTURE, SURVEYING,
CT P.C. (\$15,000.00).**

By Guiliano:

WHEREAS, Matthew Andrews, Deputy Director of the Community and Economic Development for the City of Rome, New York, has recommended that the City of Rome, New York enter into an agreement with Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C. for planning board technical review assistance, for an amount not to exceed \$15,000.00; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, that the Mayor of the City of Rome is hereby authorized to enter into an agreement with Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C. for planning board technical review assistance, for an amount not to exceed \$15,000.00, pursuant to the attached proposal which is made part of this Resolution.

Seconded by Nash.

AYES: Mayor Lanigan, Nash, Feeney, Guiliano, Adams
NAYS: None
ADOPTED: July 9, 2026

18 Corporate Woods Boulevard 4th Floor
Albany, New York 12211
Main: 877 627 3772



June 15, 2026

Garret S. Wyckoff, Planner
City of Rome
Department of Community & Economic Development
198 N. Washington Street
Rome, NY 13440

Proposal for Professional Services
Telecommunications Facility Review
6507 Lowell Road (State Route 26)

Dear Garret,

Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C. is pleased to submit this proposal to provide technical assistance to the City of Rome Planning Board. Based on our conversations and our review of the Request for Proposal (RFP), CED offers the following scope of services and not to exceed fee.

This proposal is divided into four sections as follows:

- Section I – Scope of Services**
- Section II – Schedule**
- Section III – Experience**
- Section IV – Rate Schedule**

Section I – Scope of Services

Based on the RFP provided by the City of Rome, we propose to complete the following:

Telecommunications Facility Review

- CED will review the application materials for the proposed telecommunications facility, submitted to the City of Rome, for technical accuracy and consistency with the Rome City Code, the New York State Environmental Quality Review Act (SEQRA), NYSDEC Program Policy DEP-00-2 ("Assessing and Mitigating Visual Impacts"), the Federal Telecommunications Act of 1996 and other applicable standards/regulations.
- CED will provide a memo to the City of Rome summarizing technical and consistency comments on the application materials submitted to the City. CED will conduct up to two (2) additional technical and consistency reviews on application materials submitted to the City of Rome submitted by the Applicant in response to CED's initial comment memo.

- CED will complete Part II of the Full Environmental Assessment Form (EAF) on behalf of the City of Rome.
- A representative from CED will attend up to two (2) Planning Board meetings.

CED will invoice the City of Rome for time and materials associated with completion of the tasks identified above. If CED is requested to complete any additional work efforts, not noted above, they will provide the City of Rome with an estimated cost for completion of each task. Work will not commence until additional fee is approved by the City of Rome.

The estimated fee for the above referenced services is not to exceed **\$15,000 and will be billed on a hourly, not to exceed basis.**

Delivery, mileage, printing and reproduction, overnight mail service and postage costs are not included in the not to exceed fee and will be added to each monthly invoice. **Payment terms are NET30 of receipt of invoice.**

Exclusions and Understandings

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement.

- Services not specifically outlined in Section I;

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary, Colliers Engineering & Design may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra services.

Section II – Schedule

CED will complete the first round of review within 12 days of notice to proceed. The review will be completed prior to the Planning Board meeting to be held on July 14th, 2026. It is our understanding that CED will attend the Planning Board meeting on that date and make a presentation of the findings of the review.

Section III – Experience

- 1) City of Rome Radar Tower Review
- 2) Town of East Greenbush Mixed Use Development Review
- 3) Town of Rosendale Solar Project Review
- 4) Orange County Emergency Services Communications Towers
- 5) Telecommunications Installations on PSE&G Towers in Various Locations in NJ

Section IV – Rate Schedule

Technical Staff Rates 2026	
Staff	Hourly Rates
Eric Redding, PE, LEED AP	330.00
Deanna Corio, PE, CME	230.00

Reimbursable Expenses	
General Expenses	Cost + 20%
Travel (Hotel, Airfare, Meals)	Cost + 20%
Sub-Consultants/Sub-Contractors	Cost + 20%
Plotting	4.70 / Each
Computer Mylars / Color Plots	100.00 / Each
Photocopies	0.20 / Each
Color Photocopies	2.20 / Each
Document Binding	4.50 / Each
Portable Media	100.00 / Each
Exhibit Lamination (24" x 36" or larger)	95.00 / Each
Primary Plan Set Submission Digital Signature	325.00 / Set
Additional Plan Set Submission Digital Signature	100.00 / Set
Mileage Reimbursement*	0.70 / Mile
Field Vehicle	0.70 / Mile

*Mileage reimbursement subject to change based upon IRS standard mileage rate.

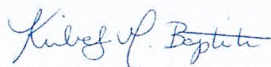
Master Schedule

Rates are effective through December 31, 2026

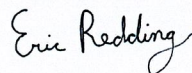
We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Sincerely,

Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C.



Kimberly Baptiste, AICP
Discipline Leader



Eric Redding, PE, LEED AP
Geographic Discipline Leader

RESOLUTION NO. 145

**AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AN AGREEMENT WITH
COREY COLMEY AND CHRIS ARTHUR DUO (\$750.00).**

By Feeney:

WHEREAS, Brandon Lovett, Director of Parks and Recreation for the City of Rome, has recommended that the City of Rome, New York, enter into an agreement with Corey Colmey and Chris Arthur Duo to perform a one-night concert at the Rome City Hall Griffio Green from 6:00p.m. to 8:00p.m. on July 29, 2026, at a total amount not to exceed \$750.00; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, that the Mayor of the City of Rome is hereby authorized to enter into an agreement with Corey Colmey and Chris Arthur Duo to perform a one-night concert at the Rome City Hall Griffio Green from 6:00p.m. to 8:00p.m. on July 29, 2026, at a total amount not to exceed \$750.00.

Seconded by Nash.

AYES: Mayor Lanigan, Nash, Feeney, Guiliano, Adams

NAYS: None

ADOPTED: July 9, 2026

RESOLUTION NO. 146

AUTHORIZING AN AMENDMENT TO AGREEMENT WITH THE NEW YORK STATE UNIFIED COURT SYSTEM RELATIVE TO CLEANING SERVICES AT THE ROME CITY COURT FACILITY.

By Guiliano:

WHEREAS, the Board of Estimate and Contract of the City of Rome, pursuant to Resolution No. 164 adopted August 10, 2023, authorized the Mayor to enter into an agreement with the New York State Unified Court System, whereby the City will be the recipient of funding relative to cleaning services and minor repairs provided at the Rome City Court facility for a term effective from April 1, 2023 until March 31, 2028; and

WHEREAS, it has been recommended by Joseph Guiliano, Commissioner of the Department of Public Works that an amendment be made to the above-referenced Resolution to accept the 2026-2027 terms provided by New York State, pursuant to the attached agreement, which is made part of this Resolution; now, therefore,

BE IT RESOLVED, that Resolution No. 164, adopted on August 10, 2023 by the Board of Estimate and Contract of the City of Rome, be and is hereby amended to accept the 2026-2027 terms set forth in the attached agreement, which is made part of this Resolution.

Seconded by Feeney.

AYES: Mayor Lanigan, Nash, Feeney, Guiliano, Adams

NAYS: None

ADOPTED: July 9, 2026



New York State
Unified Court System

5th Judicial District

HON. JOSEPH A. ZAYAS

Chief Administrative Judge

HON. NORMAN ST. GEORGE

First Deputy Chief Administrative Judge

HON. JAMES P. MURPHY

Deputy Chief Administrative Judge Courts Outside of NYC

HON. DEBORAH H. KARALUNAS

Fifth Judicial District Administrative Judge

DONALD C. DOERR, ESQ.

District Executive

JOELLE M. DOUGHERTY

Deputy District Executive

June 18, 2026

Hon. Jeffrey Lanigan, Mayor
City of Rome
198 North Washington Street
Rome, NY 13440

**RE: Agreement between UCS and the City of Rome for Court Cleaning and Minor Repairs
(Contract No. C300531) Annual Renewal Letter and Budget (Appendix B) for SFY 2026-2027**

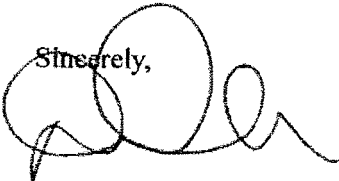
Dear Mayor Lanigan,

Please be advised that pursuant to Section I of the existing contract between the Unified Court System and the City of Rome, we are hereby establishing a renewal period in the five-year term of this agreement. Said renewal period shall commence on April 1, 2026, and shall terminate on March 31, 2027. During this 2026-2027 renewal period, all terms and conditions of the above referenced Agreement shall continue to apply, except as specified below.

The proposed budget for services to be rendered pursuant to this contract in the 2026-2027 period shall be \$90,560. Pursuant to the provisions of Chapter 686 of the Laws of 1996, as amended to date, the maximum compensation for the 2026-2027 period shall be 100% of that amount. The attached revised Appendix B, detailing the proposed budget for the renewal period, shall be incorporated into the Agreement and shall replace all prior Appendix B's. The signatures below shall confirm acceptance of this renewal by the City of Rome and by the UCS.

Accordingly, the original of this letter should be signed by an authorized representative of the City of Rome, and the corresponding acknowledgment page should be notarized. Two sets of the signed original letter together with the related documents should be returned to this office.

Thank you.

Sincerely,

Donald C. Doerr, Esq.
District Executive

Accepted for: City of Rome

Accepted for: Unified Court System

Jeffrey Lanigan
Mayor

Maureen McAlary
Director, Division of Financial Management

Dated:

Dated:

Attachments

ACKNOWLEDGMENT

STATE OF NEW YORK)

) SS:

COUNTY OF ONEIDA)

On the ____ day of _____, 2026, personally came Jeffrey Lanigan, to me known, who, being by me duly sworn, did depose and say that he/she resides in _____, that he/she is the Mayor of the City of Rome, the municipality described in and which executed the above instrument; and that he/she is authorized to execute the above instrument on behalf of said municipality.

NOTARY PUBLIC

Unified Court System
Court Cleaning and Minor Repairs Proposed Budget Form
 (Appendix B to a contract between a local government entity and the NYS Unified Court System pursuant to Chapter 686, Laws of 1996)

State Fiscal Year: April 1, 2026 - March 31, 2027 (Budget)
 Name of County or City: Rome City

List Court Buildings: Name and Address of Each Court Building (Including County Clerk Space)	Owned or Leased		Total Building Net Usable Square Feet		Court Spaces to be Cleaned and Repainted Pursuant to this Budget Court Related	
	Owned				Net Usable Sq. Ft.	Aid Eligible Percentage
Rome Justice Building			42,348		19,030	45%
Combined			42,348		19,030	45%

Note: Divide Court SF by Total SF for percent

Anticipated Changes in Location or Space Utilization: Name and Address of Affected Building(s)	Nature of Changes	Target Date
N/A		

1 Cleaning Costs:

1(a) Service Contracts

Budget Line #	Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	Budget Request
1	All Seasons	Floor Mat Cleaning	Justice	\$6,000	100%	\$5,000
2						
3						
4						
5						
6						
1(a) Subtotal:						\$5,000

1(b) Local Payroll

No. of Positions	Building	Annual Wages	Fringe Benefits	Total Personal Service Costs	Aid Eligible Percentage	Budget Request
7	Justice (Laborer)	\$25,000	\$19,000	\$44,000	45%	\$19,800
8						
9						
10						
11						
12						
1(b) Subtotal:						\$19,800

1(c) Supplies and Equipment

Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
13 LCS Janitorial Svc & Supply	Justice		\$4,000	100%	\$4,000
14					
15					
16					
17					
18					
1(c) Subtotal:					\$4,000
1(d) - Total Cleaning Costs (1a+1b+1c):					\$28,800

2 Trash Removal and Disposal
2(a) Trash Removal

Contractor or Agency	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
19 Bliss Environmental Svcs	Justice		\$5,000	100%	\$5,000
20					
21					
22					
23					
2(a) Total:					\$5,000

2(b) Trash Disposal

Contractor or Agency	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
24 City of Rome	Justice		\$700	100%	\$700
25					
26					
27					
28					
2(b) Total:					\$700

2(c) - Total Trash Removal & Disposal (2a+2b):

2(c) \$5,700

3 HVAC Cleaning Costs
3(a) Duct Work Cleaning and Filter Changing By Service Contract

Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	Budget Request
29					
30					
31					
32					
33					
34					
3(a) Subtotal:					\$0

3(b) Duct Work Cleaning and Filter Changing by Local Payroll

No. of Positions	Building	Annual Wages	Fringe Benefits	Total		Aid Eligible Percentage	Budget Request
				Personal Service Costs	Costs		
35							
36							
37							
38							
39							
40							
3(b) Subtotal:							\$0

3(c) Filter Changing - Filters Only

Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
41					
42					
43					
44					
45					
46					
3(c) Subtotal:					\$0

3(d) Total HVAC Ductwork Cleaning & Filter Changing Costs (3a+3b+3c): 3(d)

\$0

4 GRAND TOTAL - ALL "CLEANING COSTS":

Grand Total Boxes 1d + 2c + 3d: 4

\$34,500

5 Proposed "Tenant" Work

Use the following codes:

- a - Flooring and Carpeting
- b - Painting
- c - Interior Ceilings
- d - Bathrooms
- e - Fixtures
- f - Minor Renovation
- g - Other (Identify)

Work to be Performed:

Code	Describe Work	Building	Wages	Fringe	Supplies	Total Costs	Aid Eligible Percentage	Budget Request
47	ABF Paint & Carpet Program					\$20,000	100%	\$20,000
48								
49								
50								
51								
52								
53								
54								
55								
56								
57								
Total (5):								\$20,000

6 **TOTAL - 100% REIMBURSIBLE EXPENSES:**
(Cleaning Costs & Tenant Work)

Total (4+5) 6: **\$54,500**

7 Building and Property Maintenance:

7(a) Service Contracts

Use Codes A-G:

- a - Pest Control
b - Elevators
c - HVAC
d - Telephone Wiring
e - Security & Alarm Systems
f - Property Maintenance
g - Other (Identify)

Code	Contractor	Type	Building	Contract		Ald Eligible Percentage	Budget Request
				Amounts for	Budget Period		
58	C Starr Mechanical	HVAC Maint/Repair	Justice	\$14,000		45%	\$6,300
59	B Elevatlift Inc	Elevator Maint/Repair	Justice	\$3,000		45%	\$1,350
60	G REM Fire Systems	Fire Extinguisher Svc	Justice	\$500		45%	\$225
61	E REM Fire Systems	Alarm Monitoring	Justice	\$500		45%	\$225
62	E REM Fire Systems	Alarm System Inspection	Justice	\$2,000		45%	\$900
63	F Millie Electrical Supply	Light Replacement	Justice	\$700		45%	\$315
64	F First Presbyterian	Snow Plowing/Parking	Justice	\$16,000		45%	\$7,200
65							
66							
67							
68							
7(a) Subtotal:							\$16,515

7(b) Local Payroll

No. of Positions	Building	Annual Wages	Fringes	Total Costs	Ald Eligible Percentage	Budget Request
69	Justice (Maintenance Worker)	\$55,000	\$26,500	\$81,500	45%	\$36,675
70	Justice (Laborer)	\$50,000	\$31,500	\$81,500	45%	\$36,675
71	Justice (Laborer)	\$49,500	\$30,000	\$79,500	45%	\$35,775
72						
73						
74						
75						
76						
7(b) Subtotal:						\$109,125

7(c) Supplies and Equipment

	Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
77	Plantings/Mulch/Equipment	Justice	1	\$1,000	45%	\$450
78	Gasoline	Justice	1	\$2,000	45%	\$900
79						
80						
81						
7(c) Subtotal:						\$1,350

7 (d) Total - Building and Property Maintenance Costs (7a+7b+7c) 7(d): \$126,990

8 Total - Building and Property Maintenance Costs: 8 \$126,990

9 Total Cost Reimbursable @ 25% = (Box 8 x 25%) 9 \$31,748

10 Total Proposed Direct Costs (Item 6 + Item 9):

11 Overhead Costs (Item 10 x .05):

12 Total Proposed Contract Amount (Item 10 + Item 11):

10	\$86,248
11	\$4,312
12	\$90,560

13 Local Government Certification:

I hereby certify that the cost estimates contained herein were developed using the best available information and that the proposed budget amounts are just, true and correct to the best of my knowledge.

Name:	Joseph Gulliano
Title:	Commissioner of Public Works
Signature:	<i>Joseph Gulliano</i>
Date:	6/18/2026

County or City:	City of Rome
Address:	198 N Washington St Rome NY 13440
Phone:	315-339-7627

ENDNOTES:

Use budget line numbers for reference and include remarks or explanations below.

Line No. Explanation:

64	Doubled usual yearly price as we have not received bill for 25-26 yet, so will probably be putting 25-26 and 26-27 on the next req.
7	Angelo Renzl is at Justice Bldg 1/2 days, wage and fringe are 1/2 of total for each

RESOLUTION NO. 147

**AUTHORIZING THE CREATION OF FOURTEEN (14) POSITIONS
OF SEASON TEMPS (P/T) (AG7020).**

By Adams:

WHEREAS, it is the recommendation of Brian Adams, Treasurer for the City of Rome, that fourteen (14) positions of Season Temps (P/T) (AG7020) be created, effective retroactively on June 29, 2026; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, that fourteen (14) positions of Season Temps (P/T) (AG7020) be created, effective retroactively on June 29, 2026; and

BE IT FURTHER RESOLVED, that the City Treasurer is authorized to amend the 2026 budget to reflect same.

Seconded by Guiliano.

AYES: Mayor Lanigan, Nash, Feeney, Guiliano, Adams

NAYS: None

ADOPTED: July 9, 2026